

Middleton Stoney Parish Council

Minutes of the Parish Council meeting held on Thursday 7th March 2024 at 7.30 pm in Middleton Stoney Village Hall

Present: Cllrs: Jonathan Rees (Chair), Cllr Al Grenfell (Vice-Chair), Cllr Juliet Cornford (Vice-Chair), Cllr Andrew Fulljames, and Cllr James Dunne
District Councillor Nigel Simpson

In attendance: Sarah Kearney (Parish Clerk)

Residents: 0

Apologies: Cllr Mark Nolan

1. **To receive and accept apologies for absence** – receive apologies (Clerk)
The Council accepted Cllr Nolan's apologies.
2. **To record Members' Declarations of Interest Regarding the Agenda Items (chair)**
- to receive any request for Dispensations or declarations of Interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct
Cllr James Dunne – Committee member of the Village Hall Section 10.1a
3. **Public participation – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's Code of Conduct.**
No residents attended
4. **To Confirm the Minutes of the Parish Council Meeting held on 18th January 2024**
The Council **RESOLVED** that the minutes from the meeting on 18th January 2024 be accepted as a true record and were signed by the Chair.
5. **To Receive a Report from the District/County Councillor**
Report from District Councillor Nigel Simpson
<https://middletonstoney.com/wp-content/uploads/2024/03/March-Report-2024.pdf>
6. **Update on progress from the Minutes – The Clerk/Chairman will report on the progress of outstanding items which do not require a further decision.**
 - 6.1 **Oxfordshire County Council Charter – response sent back from Chair/Clerk**
 - 6.2 **Free Portrait of His Majesty The King** – Completed form and waiting on delivery
 - 6.3 **Arrange a meeting with Dave Catling** – Email and phone call to Dave Catling asking for a meeting to discuss the designs which he sent through before Christmas. Dave is retiring from OCC and has passed this on to James Wright.
7. **Governance**
 - 7.1 **Policies**
 - 7.1a **Civility & Respect Pledge - New**
 - 7.1b **Health & Safety Policy - New**
 - 7.1c **Training & Development Policy - New**
 - 7.1d **Vacancy Procedure – New**
 - 7.1e **Reserves Policy – re-adopting**The Council unanimously **RESOLVED** and agreed to all the above policies
 - 7.2 **Asset Risk Assessment List** – currently working on an asset risk assessment form. It is still in working progress document

8. Finance – Clerk to report

8.1 Financial Report – Clerk Reported:

As of 27th February 2024, the Accounts stood at:

| | |
|---------------------|--------------------------|
| Current Account - | £ 5,272.63 |
| Nationwide Account | £10,466.00 |
| Total amount | <u>£15,738.63</u> |

| | |
|---------------------------|------------------|
| March payments: | £1,773.05 |
| Uncleared Cheques: | £1,050.00 |

Income Received:

| | |
|----------------------|-------------|
| Total amount: | <u>None</u> |
|----------------------|-------------|

Clerk reported: The amount which will be left in the Account for the End of Year will be £2,449.58. £1,750.00 will be reserved for the Painting job. **VAT Claim** for £2,682.69 will be for the Play Equipment

The Council unanimously **RESOLVED** and agreed to the Financial Report.

8.2 Invoices for payment – to consider invoices for payment itemised and the payment schedule sheet

The Council unanimously **RESOLVED** and agreed to the March Payments.

8.3 Reconciliation of Accounts – agree with bank statement – to be signed by Chair and Vice-Chair.

The Council unanimously **RESOLVED** and agreed to Reconciliation of Account signed by Chair and Cllr Fulljames.

8.4 Budget Monitoring Review – update for 2023/24 (circulated before the meeting)

The Council unanimously **RESOLVED** and agreed to the March Budget Monitoring Review

8.5 Draft Budget Review 2024/25 – received acknowledgement from Cherwell District Council that Middleton Stoney Precept has been accepted £7,500, first half will be paid on 10th April and the second half will be paid on 11th September 2024

9. Highways

9.1 Speed Signs – Cllr Rees reported: no update, however, we need to arrange a meeting to discuss the design plans which Dave Catling sent before Christmas. Cllr Simpson did advise the Parish Council that this needs to be done as soon as possible due to Dave Catling leaving OCC at the End March.

ACTION: Clerk to arrange a meeting

9.2 S106 Funding – The Clerk notified the Councillors that an email has been sent to Cllr Ian Corkin with the designs for the buildouts.

9.3 Middleton Stoney Proposed 20mph & 30mph Speed Limits – Consultation ends 15th March 2024
Parish Council confirmed its support for the introduction of a 20mph speed limit in the village and also wanted to see 40mph “buffer” zones on approaches to the village from Bucknell Road on B4030, and Ardley Road from Dewar’s Farm.

9.4 Dorchester Transport Working Group – update from the meeting held on 28th February 2024 (AG)
Cllr Grenfell reported: That he attended a presentation on Heyford Park regarding Dorchester Living’s ambitions for a 30-year strategy: Planning for Transport and a Sustainable Future. The main points of the plan were the following:

1. A Further 6000 homes in addition to the 2,500 homes already consented

2. Renewable energy application

Solar panels and 6 wind turbines at 100m

3. Reopening the railway station at Ardley

The Parish Council discussed these ambitious plans, and agreed that:

a) There should be no further development at Heyford Park until the promised traffic mitigation is delivered in the first phase.

b) There was concern that the Transport Working Group set out in the September 2022 S106 Agreement had not met as scheduled.

- c) That local villagers should set out their alternative vision as in the Mid Cherwell Neighbourhood Plan

ACTION: The Chair should write to Cllr Simpson about the implementation of the existing S106 Agreement

10. Parish Matters

10.1 Village Hall

10.1a **Village Hall Meeting** – update of the meeting which took place with the Village Hall Committee and Parish Council (Action Plan circulated)

Chair report: On Tuesday 21st February, a meeting was held with some of the Parish Councillors and the Village Hall committee. The purpose of the meeting was to discuss a few important topics, namely the Village Hall Lease, upcoming events, the Programme of Maintenance, and whether the Village Hall Committee needs to come under CIO. – Website Link: <https://middletonstoney.com/wp-content/uploads/2024/03/February-21st-2024.pdf>

10.1b **Painting Village Hall Window and Door** – will be completed once the weather gets better

ACTION: The Clerk to chase the company to find out when they will be completing the painting, now the weather is getting better.

10.1c **Fibre Broadband** – OCC to be installed – (Clerk)

10.2 Playground Project – update (JC)

Valencia has been sent the first quarter report; however, the start date for the project is still unknown while we wait for Eibe's pro forma invoice for the initial first stage of work.

10.3 Emergency Plan – to discuss and consider the draft emergency plan for Middleton Stoney Parish

The draft plan was circulated to all councillors.

The clerk has just reviewed a few items that require additional information.

The Council unanimously **RESOLVED** and agreed to the Emergency Plan for Middleton Stoney Parish Council

10.4 Flooding Issue – concerns about flooding around Middleton Stoney

10.4a **Meeting with OCC and CDC** – with Cllr Ian Corkin and Cllr Nigel Simpson – (Chair)

The Chair reported: He had a brief meeting with Cllr Ian Corkin and Cllr Nigel Simpson regarding flooding issues in Middleton Stoney.

10.4b **Email received** - concerns raised in a resident's letter regarding flooding on Ardley Road.

The Clerk confirmed that the email regarding flooding was sent, and the Chair contacted the farm to repair the wall and prevent further flooding.

10.5 Village Spring Clean – Clean up in Middleton Stoney has been scheduled for Saturday 23rd March.

The Chair reported: On Saturday, March 23rd at 10:00 am, the Spring Cleaning will take place from Middleton Stoney Hall. The Clerk confirmed that additional equipment was ordered.

10.6 Blossom Wheel Project – proposed blossom wheel of paths around Middleton Stoney Village – circulated presentation

The Chair reported: The MSPC recently had a brief meeting with the Blossom Wheel Committee to discuss the upcoming TOE grant application, which is set to be submitted in July. The grant will be used to complete further work on the project. During the meeting, it was noted that more work is required to speak to landowners to link up the footpaths. To move forward with the project, the clerk will contact OCC and CDC to seek advice and guidance on the footpath project and provide the Blossom Wheel team with the necessary support.

11. Planning – to note:

To consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting.

11.1 Local Plan 2040 – no further update until the summer period

11.2 Smith's Application – Response sent back – **Objection with comments**

The Chair reported that this application had been delegated to officers for approval. It was agreed that the Chair should write to Cllr Corkin asking that the Council be involved in the S106 discussions.

11.3 Mid-Cherwell Neighbourhood Plan – update

The Chair reported: The next forum meeting is scheduled for March 20th, 2024. Additionally, a meeting is being arranged with Mid-Cherwell and Heyford Park, where Cllr Ian Corkin will mediate. Heyford Park has withdrawn from the Mid-Cherwell Neighbourhood Plan, and many Parish Councils

are concerned that the plan requires all 12 parishes to be involved. If Heyford Park pulls out, it will be a major issue for the other parishes. In the meantime, the Chair and 2 Vice-Chairs would consider the comments made during the recent consultation on the draft Plan.

New - Planning Applications – to note:

- 11.4 **23/02827/F** – Land at Heyford Park, Camp Road, Upper Heyford, Oxfordshire, OX25 5HD – **Use of the eastern part of the southern taxiway and the adjacent Hush House building (Building 1368) for car processing operations plus associated works and portable buildings. Planning permission is sought for a 5-year period – Parish Council stated they would stay with their original comments**
- 11.5 **MW.0018/24** – Erection of photo-voltic panels on area of restored Landfill at Ardley Landfill Site
Objection – with comments

Pending – Planning Application – to note:

- 11.6 **23/03277/F** – Stable Lodge, Middleton Stoney House, Oxford Road, Middleton Stoney, OX225 4TE – **New detached two-storey house with detached garage – Re-submission of 23/01365/F NO OBJECTION**
- 11.7 **23/02827/F** – Upper Heyford LP – Land at Heyford Park, Camp Road, Upper Heyford, OX25 5HD – **Use of the eastern part of the southern taxiway and the adjacent Hush House building (building 1368) for car processing operations plus associated works and portable buildings. Planning permission is sought for 5 years. Submitted Comments**
- 11.8 **23/01586/REM** – Himley Village Nth West Bicester, Middleton Stoney Road, Bicester - **Reserved Matters Application pursuant to Outline planning permission 14/02121/OUT for the erection of 123 dwellings (including 37 affordable dwellings), parking, landscaping and other associated infrastructure including the part discharge of conditions 12 (Building for Life 12), 13 (future climate risks statement), 14 (noise assessment), 16 (means of vehicular access), 17 (means of pedestrian/cycle links), 18 (Travel Plan), 19 (detailed surface water drainage scheme), 20 (carbon minimisation), 24 (pollution prevention scheme for surface water), 25 (biodiversity), 26 (hedges), 27 (Arboricultural Method Statement), 29 (Landscape and Habitat Management Plan), 30 (Construction Method Statement), 31 (Soil Resources Plan), 34 (Foul Drainage Strategy), 36 (Water Neutrality Strategy) and 37 (Site Waste Management Plan) at Phase 2A**
- 11.9 **23/01496/DISC** – Himley Village Nth West Bicester, Middleton Stoney Road, Bicester – **Discharge of Condition 8 (Site Wide Masterplan and Design Code) of 14/02121/OUT**
- 11.10 **23/01558/DISC** - Himley Village Nth West Bicester, Middleton Stoney Road, Bicester – **Discharge of Condition 9 (Site Wide Masterplan and Design Code) of 14/02121/OUT**
- 11.11 **23/00214/REM** – Cala Homes, Proposed Himley Village Northwest Bicester, Middleton Stoney Road, Bicester – **Reserved Matters Application pursuant to Outline planning permission 14/02121/OUT for infrastructure comprising two junctions to providing vehicular and pedestrian access into the site from Middleton Stoney Road and two initial sections of internal road. Sent back comments**

Decision – Planning Application – to note:

- 11.12 **23/03257/F** – Heyford Lodge, Heyford Road, Middleton Stoney, OX25 4AL – **Construction of two storey rear extension with single storey lean-to side element, together with a minor enlargement of the open framed canopy over the front door. – Original Application was Refused**

12. Correspondence

To note correspondence received not otherwise on the agenda where decisions are not required.

- **Cherwell Parish Bulletin** – Circulated 23/01/24
- **Rural Bulletin** – Circulated throughout the month
- **Footpath – Complaint Letter from resident** – replied back on 25/01/24 also Chair replied back
- **Dewars Farm Quarry – emergency repairs to Chiltern Railway** – Circulated 19/01/24
- **Heyford Park Neighbourhood Plan** – response required by 4th March before 6.00 pm – Circulated 25/01/24
- **Barry Wood – CDC Executive Plan** – Circulated 25/01/24

- **CDC Planning Application Validation Checklist – Consultation 11th March 2024** – Circulated on 25/01/24
- **Tree Guardian Newsletter** - Circulated on 25/01/24
- **Parish Online**
- **Land South of Green Lane Chesterton** - Circulated on 25/01/24
- **OALC – Councillor Forum on 13th February** - Circulated on 01/2/24
- **OALC Newsletter** - Circulated on 01/02/24
- **OCC Newsletter** - Circulated on 01/02/24
- **British Clean Up** – Circulated on 12/2/24
- **T13288 Camp Road, Upper Heyford** – Circulated on 12/2/24
- **Middleton Stoney proposed 20mph & 30mph Speed Limits** – Circulated on 23/02/24
- **Email regarding flood issues**

Date of next meeting – Thursday 9th May 2024 from 7.30pm at Middleton Stoney Village Hall
Annual Parish Council Meeting - Thursday 9th May 2024 from 6.30pm

Meeting finished: 8.55pm

Signed Dated