

Middleton Stoney Parish Council

Minutes of the Parish Council meeting held on Thursday 13th September 2023 at 7.30 pm in Middleton Stoney Village Hall

Present: Cllrs: Jonathan Rees (Chair), Andrew Fulljames, Al Grenfell, Juliet Cornford, Cllr James Dunne

In attendance:

Residents: 2

Apologies: Rachel Makari (Vice Chair), District Councillor Nigel Simpson, and Sarah Kearney (Parish Clerk) **The Chair reported that Cllr Makari had resigned as Deputy Chair as she was leaving the village. He expressed the Council's thanks for the considerable work she had done in her time on the PC and wished her well for the Future.**

1. **To receive and accept apologies for absence** – receive apologies (Clerk)
The Council accepted Cllr Makari, Cllr Simpson and Sarah Kearney's apologies.
2. **To record Members' Declarations of Interest Regarding the Agenda Items**
Cllr Fulljames noted he was on the Parochial Church Council in respect of item 9.7
3. **To Confirm the Minutes of the Parish Council Meeting held on 13th July 2023**
The Council **RESOLVED** that the minutes from the meeting on 13th July 2023 be accepted as a true record and were signed by the Chairman.
4. **To Receive a Report from the District/County Councillor**
Report from District Councillor Nigel Simpson – please click link
5. **Update on progress from the Minutes – The Clerk/Chairman will report on the progress of outstanding items which do not require a further decision.**
 - 5.1 **Website** – new version up and running – Click on <https://middletonstoney.com/>
 - 5.2 **Lloyds Bank** – Account open, and have now moved all the money over and closed the Barclays Bank
6. **Governance**
 - 6.1 **Policies**
 - 6.1a **Reserve's Policy** – to consider and agree
 - 6.1b **Website Privacy Policy** – to consider and agree
 - 6.1c **Website Accessibility Statement** – to consider and agree
 - 6.1d **Risk Assessment and Asset Risk Assessment List** – to consider and agree
 - 6.1e **Financial Regulations** – to consider and agree
 - 6.1f **Internal Financial Controls** – to consider and agreeThe Council unanimously **RESOLVED** and agreed to adopt the above policies
 - 6.2 **Play Equipment** – ROSPA Inspection
The Council unanimously **RESOLVED** and agreed they were happy with the ROSPA Inspection
7. **Finance** – Clerk to report
 - 7.1 **Financial Report** – Clerk Reported:
As of 7th September 2023, the Accounts stood at:

Current Account -	£12,262.01
Nationwide Account	£10,466.00
Total amount	<u>£22,728.01</u>

September payments: £957.57

Income Received:

Total amount **£0.00**

- 7.2 **Invoices for payment** – to consider invoices for payment itemised and the payment schedule sheet
The Council unanimously **RESOLVED** and agreed to the Financial Report and September Payments.
- 7.3 **Reconciliation of Accounts** – agree with bank statement – to be signed by Chair and Vice-Chair.
The Council unanimously **RESOLVED** and agreed to Reconciliation of Account signed by Chair and Cllr Fulljames.
- 7.4 **Budget Monitoring Review** – update for 2022/23 (circulated prior to the meeting)
The Council unanimously **RESOLVED** and agreed to the September Budget Monitoring Review
ACTION: Chair and Cllr Dunne (on behalf of Village Hall Committee) to consider how to align and potentially rationalise 2 current insurance policies. Chair to talk to neighbouring PCs on their respective policies, and scope for joint purchasing.

8. Highways

- 8.1 **Speed Signs – Cllr Rees reported:** The Speed Signs have been installed and are working well. Have spoken to Dave Catling regarding the paperwork that needs to be transferred to Middleton Stoney as their asset, and how we get transport data. Dave Catling will be speaking to Jacquie Cox on how this can be done.
ACTION: Clerk to chase Dave Catling for transfer of paperwork
- 8.2 **S106 Funding** – Parish Council thanked Cllr Grenfell for all his hard work on the draft Traffic Strategy plan and welcomed the progress in meeting with Oxfordshire County Council. Cllr Grenfell asked whether Noise and environmental monitoring could be added to this wish list and Cllr Fulljames also asked whether the manhole cover on Ardley Road could be included. Cllr Rees also reported there are ongoing discussions with the Dorchester Bus Gate proposal and possible there might be a meeting next month.
ACTION: The Clerk is to add additional items to the wish list and send them to Dave Catling.
- 8.3 **250 Bus Route** – No update
- 8.4 **Traffic Calming Dave Catling OCC** – Had a meeting with Dave Catling from OCC and Cllr Simpson on 12th September, all minutes circulated prior to the meeting and on website

9. Parish Matters

- 9.1 **Village Hall – Cllr Cornford reported:**
 - 9.1a **Quotes for Electrics** – Parish Council agreed they should pursue this as a matter of urgency, and required a couple more quotes before accepting Darke & Taylor.
ACTION: The Clerk to contact Lee Starkey from Inside Out and TL Electrics (Brackley)
 - 9.1b **New Tarmac** – it was agreed to use Smith's contribution to improve the village but wanted to understand more about how bricks would look like.
ACTION: The Clerk is to contact contractors for sample bricks and pictures of another site who had this done.
 - 9.1c **Painting Village Hall Window and Door** – agreed in principle but requires a second quote James to seek a quote from another company.
 - 9.1d **Fibre Broadband – Clerk report:** Outreach has been fitted into the village hall and the router will be sent to the Clerk to install. Then the Village Hall will have broadband service for 3 years free and after this period the Parish Council can decide whether to stay or move to another supplier. The Parish Council welcomed this prospect of 3 years of free broadband.
 - 9.1e **Emergency Light Testing** – Clerk report: Village Hall is having two Drop Tests a year which is not legally required, it has now been dropped to once a year.
The Council unanimously **RESOLVED** and agreed to reduce the testing to once a year
 - 9.1f **Planters:** Council unanimously **RESOLVED** to approach Continental Landscapes to service improve planters.
- 9.2 **Village Plan** – update
 - 9.2a **War Memorial** – The Parish Council suggested applying for a grant to investigate the possibility of funding for the required work.
ACTION: The Clerk to investigate for funding – War Memorials Trust
 - 9.2b **Dog Bin in Play Area** – No action for the time being to be monitored.
- 9.3 **Middleton Park – Chair reported:** Will be contacting Nick Davenport regarding signage

- 9.4 **Lottery Funding Project – Cllr Cornford reported:** It was confirmed that £1,293.96 was left in the Lottery spend. The Councillors discussed how the last amount of money to be spent on:
1. Tablecloths
 2. Film Licence
 3. Money towards taster fitness classes
- The Council unanimously **RESOLVED** and agreed to the last amount of money to be spent on these items.
- 9.5 **Playground Grant Application – Cllr Cornford reported:** will pursue with Valencia regarding the grant application so we are able to move to Stage 2.
- 9.6 **Footpath to Church – Chair reported:** Parish Council have written back to Oxfordshire County Council welcoming draft report and are now awaiting developments.
- 9.7 **Church Yard Funding for Maintenance – Chair reported:** Parish Council had received a request for help with Churchyard maintenance. The Chair pointed out the Clerk's view that this was borderline payment under S137 and had also noted lots of other demands on Parish Council money, and comments from villagers are more worried regarding grass cutting, Village Hall, Planters, and other issues. The Council **RESOLVED** and agreed that the Parish Council are unable to help with funding. Cllr Fulljames abstained
- ACTION: The Clerk is to send a reply letter**

10 Planning –

To consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting.

- 10.1 **Local Plan 2040** – will be circulated mid-September with 6-week response period
- 10.2 **OXSRFI** – On hold until further notice – received email from Richard Gibb
- 10.3 **Smith's Application** – update
- 10.4 **Mid Cherwell Neighbourhood Plan** – update from the 26th of July meeting

New - Planning Applications – to note:

- 10.5 **23/01997/F** – Villiers Park House, School Lane, Middleton Stoney, Bicester, OX25 4AW – **Detached garage with one bedroom Annexe in roof space for the incidental use of the property owner. No Objection**

Pending – Planning Application – to note:

- 10.6 **23/01586/REM** – Himley Village Nth West Bicester, Middleton Stoney Road, Bicester - **Reserved Matters Application pursuant to Outline planning permission 14/02121/OUT for the erection of 123 dwellings (including 37 affordable dwellings), parking, landscaping and other associated infrastructure including the part discharge of conditions 12 (Building for Life 12), 13 (future climate risks statement), 14 (noise assessment), 16 (means of vehicular access), 17 (means of pedestrian/cycle links), 18 (Travel Plan), 19 (detailed surface water drainage scheme), 20 (carbon minimisation), 24 (pollution prevention scheme for surface water), 25 (biodiversity), 26 (hedges), 27 (Arboricultural Method Statement), 29 (Landscape and Habitat Management Plan), 30 (Construction Method Statement), 31 (Soil Resources Plan), 34 (Foul Drainage Strategy), 36 (Water Neutrality Strategy) and 37 (Site Waste Management Plan) at Phase 2A**
- 10.7 **23/01496/DISC** – Himley Village Nth West Bicester, Middleton Stoney Road, Bicester – **Discharge of Condition 8 (Site Wide Masterplan and Design Code) of 14/02121/OUT**
- 10.8 **23/01558/DISC** - Himley Village Nth West Bicester, Middleton Stoney Road, Bicester – **Discharge of Condition 9 (Site Wide Masterplan and Design Code) of 14/02121/OUT**
- 10.9 **23/00214/REM** – Cala Homes, Proposed Himley Village Northwest Bicester, Middleton Stoney Road, Bicester – **Reserved Matters Application pursuant to Outline planning permission 14/02121/OUT for infrastructure comprising two junctions to providing vehicular and pedestrian access into the site from Middleton Stoney Road and two initial sections of internal road. Sent back comments**

Decision – Planning Application – to note:

- 10.10 **23/01646/F** – Heyford Lodge, Heyford Road, Middleton Stoney, Bicester, OX25 4AL – **Single and two Storey extensions and internal modifications to existing dwelling. Application refused**
- 10.11 **22/03867/F** - 13 Park Close Middleton Stoney Oxfordshire OX25 4AS - **Garage conversion – Application Permitted**
- 10.12 **23/01503/OUT** – OS Parcel 1570 Adjoining and West of Chilgrove Drive and Adjoining and Nth of Camp road, Upper Heyford - **Erection of up to 230 dwellings, creation of new vehicular access from Camp Road and**

**all associated works with all matters reserved apart from Access - re- submission of 21/04289/OUT
DETERMINED APPLICATION**

11. Correspondence

To note correspondence received not otherwise on the agenda where decisions are not required.

- **OCC Transport Grant Funding** – Forms sent around, have responded back already
- **Community Planting Tree Project Submission** – Not sure if there is any area in MS
- **OALC** – August Newsletter
- **The Rural Bulletin for August and September**
- **Resident Complaint – Play area, Litter Bin, Weeds, Memorial – The** Clerk has emailed him back
- **Two Resident Complaints – Village Hall what a mess it looks** – Chair and Clerk have emailed both residents back to confirm work is being completed.
- **Cherwell Local Plan 2040 Review** – 6 weeks consultation period
- **Expression of interest for EV Micro hubs scheme** – deadline 15th September if we are interested
- **OXSRFI** – Email from Richard Gibb
- **Quarry** – Email from OCC

Date of next meeting – 2nd November 2023

Meeting finished: 20.45pm

Signed Dated