

Middleton Stoney Parish Council

To Members of the Council: You are summoned to attend a Middleton Stoney Parish Council Meeting on Thursday 2nd November 2023 in Middleton Stoney Village Hall from 7.30 pm.

Members of the Public: are welcome to attend the Parish Council Meeting

Sarah Kearney

Sarah Kearney to Clerk/RFO to Middleton Stoney Parish Council

Agenda for the meeting of Middleton Stoney Parish Council

To be held at Middleton Stoney Village Hall on Thursday 2nd November 2023 from 7.30 pm

1. To Receive Councillor Apologies for Absence (Clerk)
2. To Record Members' Declarations of Interest Regarding the Agenda Items (Chair)
– to receive any requests for Dispensations or declarations of Interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct
3. To Approve and Sign the Minutes of the Parish Council Meeting of 13th September 2023 (Chair)
4. To Receive a Report from the District Councillor - (Cllr Nigel Simpson) / County Councillor - (Cllr Ian Corkin)
5. Update on Progress from the minutes –
The Clerk/Chairman or Councillors will report on the progress of outstanding items which do not require a further decision.
 - 5.1 **Planters** – Completed with winter flowers
 - 5.2 **Church Yard Funding for Maintenance** – A letter has been sent
 - 5.3 **Village Hall** - New Paving completed
 - 5.4 **S101 Grass Cutting Agreement** – to acknowledge and acceptance of the OCC agreement, this has been signed and sent back to OCC
6. Governance
 - 6.1 **Co-Option of new Councillor** – to officially appoint Mark Nolan to Middleton Stoney Parish Council
 - 6.2 **Vice-Chair appointment** – to officially appoint a new Vice-Chair
 - 6.3 **Countess of Jersey Education Trust** – to officially reappointment Cllr Andrew Fulljames
 - 6.4 **Policy** – to consider and agree on the below
 - 6.1a **Standing Order**
 - 6.1b **Freedom of Information Introduction & Publication / FOI Disclosure Log**
 - 6.1c **Data Protection Policy**
 - 6.1d **Internal Audit Terms of Reference**
 - 6.5 **Play Equipment** – Monthly inspections done by Council (clerk)
 - 6.6 **Asset Risk Assessment List** – to review the condition of the fixed assets
7. Finance – Clerk to report.
 - 7.1 **Financial Report** – to receive the report and the year-end budget monitoring for information
 - 7.2 **Invoices for Payment** – to consider and approve invoices for payment itemised on the Payment Schedule sheet
 - 7.3 **Reconciliation of Accounts** – to consider and agree on bank reconciliation with bank statements
 - 7.4 **Budget Monitoring Review** – to consider over and underspends
 - 7.5 **Third Signatory for Lloyds Bank** – to consider and agree

- 7.6 **Internal Auditor** – to acknowledge and acceptance of Elaine Anstee to complete the Internal Audit for 2023-24
- 7.7 **Draft Budget Review 2024-2025** – to consider and agree on the Budget for next year
- 7.8 **Poppy Wreath** – to agree donation to the Royal British Legion for the Remembrance Day poppy wreath

8. Highways

- 8.1 **Speed Signs** – update on the transfer of ownership paperwork – sent another email on 5/10/23 to Dave and Jacqui Cox at OCC
- 8.2 **S106 Funding for Traffic Calming** – update
- 8.3 **250 Bus Route** – update

9. Parish Matters

- 9.1 **Village Hall** – update
 - 9.1a **Quotes for Electrics** – update (Clerk)
 - 9.1b **Painting Village Hall Window and Door** – (Clerk)
 - 9.1c **Priority Funding Application** – (Clerk)
 - 9.1c **Fibre Broadband** – OCC installed – (Clerk)
 - 9.1d **Emergency Light Testing** – to review cost (Clerk)
 - 9.1e **Village Hall Insurance** – update (Clerk)
- 9.2 **Village Plan** – to consider and agree on the next steps in finalising the current draft ready for Tuesday 28th November meeting
- 9.3 **Gates to Middleton Park** – update
- 9.4 **Playground Grant Application** – update (JC)
- 9.5 **Footpath to Church** – Sent back Middleton Stoney's response to Eleanor Hazelwood email

12. Planning

To consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting.

- 12.1 **Local Plan 2040** – Consultation started on 22nd September and closing date on 3rd November.
- 12.2 **OXSRFI** – update
- 12.3 **Smith's Application** – Notice of Submission for Quarry – 18th November Deadline
- 12.4 **Mid Cherwell Neighbourhood Plan** – update from meeting on 1st November (chair)

New - Planning Applications – to note:

Pending – Planning Application – to note:

- 12.5 **23/01997/F** – Villiers Park House, School Lane, Middleton Stoney, Bicester, OX25 4AW – **Detached garage with one bedroom Annexe in roof space for the incidental use of the property owner. NO OBJECTION**
- 12.6 **23/01586/REM** – Himley Village Nth West Bicester, Middleton Stoney Road, Bicester - **Reserved Matters Application pursuant to Outline planning permission 14/02121/OUT for the erection of 123 dwellings (including 37 affordable dwellings), parking, landscaping and other associated infrastructure including the part discharge of conditions 12 (Building for Life 12), 13 (future climate risks statement), 14 (noise assessment), 16 (means of vehicular access), 17 (means of pedestrian/cycle links), 18 (Travel Plan), 19 (detailed surface water drainage scheme), 20 (carbon minimisation), 24 (pollution prevention scheme for surface water), 25 (biodiversity), 26 (hedges), 27 (Arboricultural Method Statement), 29 (Landscape and Habitat Management Plan), 30 (Construction Method Statement), 31 (Soil Resources Plan), 34 (Foul Drainage Strategy), 36 (Water Neutrality Strategy) and 37 (Site Waste Management Plan) at Phase 2A**
- 12.7 **23/01496/DISC** – Himley Village Nth West Bicester, Middleton Stoney Road, Bicester – **Discharge of Condition 8 (Site Wide Masterplan and Design Code) of 14/02121/OUT**
- 12.8 **23/01558/DISC** - Himley Village Nth West Bicester, Middleton Stoney Road, Bicester – **Discharge of Condition 9 (Site Wide Masterplan and Design Code) of 14/02121/OUT**
- 12.9 **23/00214/REM** – Cala Homes, Proposed Himley Village Northwest Bicester, Middleton Stoney Road, Bicester – **Reserved Matters Application pursuant to Outline planning permission 14/02121/OUT for infrastructure comprising two junctions to providing vehicular and pedestrian access into the site from Middleton Stoney Road and two initial sections of internal road. Sent back comments**

Decision – Planning Application – to note:

13. Correspondence

To note correspondence received not otherwise on the agenda where decisions are not required.

- **OCC Notice of Submission for the Quarry** – deadline for comments is 18th November
- **Weather Alert** - Circulated from OCC on 5/09/23
- **Rural Bulletin** – Circulated throughout the month
- **Cherwell Local Plan Review 2040** – Consultation started on 22nd September and closes on 3rd November
- **Cherwell Bulletin** – Circulated 23/09/23
- **Winter “Warm Welcome” Network** – Circulated to Juliet and James 26/09/23
- **Cherwell Local Plan Review 2040** - Invitation to Prish Town and Council Workshop – Circulated to all councillors 2/10/23
- **Heyford – Brownfield Leaflet** – sent a copy to all councillors on 27/10/23
- **Annual Review of Members Allow** – Sent answers back to question and send details to councillors

Date of next meeting – Thursday 18th January 2023

Meeting finished: