

Physical Equipment or Areas

Subject	Risk(s) identified	H/M/L	Management/Control of Risk	Review/Assess/Revise	Date Checked
Assets	Loss or Damage	L	An annual review of assets is undertaken for insurance provision	Existing procedures adequate	
	Risk/damage to third party(ies) property				
Maintenance	Poor performance of assets or amenities	L	All assets owned by the Parish Council are regularly reviewed and maintained. All repairs and relevant expenditure for any repair is actioned/authorised in accordance with the correct procedures of the Parish Council. Assets are insured	Existing procedures adequate	
Noticeboards	Risk of damage	L	The Parish Council currently has two noticeboards which are insured. It will be checked by Clerk when posting notices	Existing procedures adequate	
By the Village Hall					
Street Furniture	Risk of damage	L	The Parish Council is responsible for Bus Shelter, Outdoor Benches and Tables, Planters	Existing procedures adequate	
Village Hall - Outside and some equipment inside	Risk of damage	L	The Parish Council owns the Village Hall and there contract with Village Hall committee who deals with booking and inside the Village Hall. Some equipment the PC are responsible for 6 Round folding tables, 6 - GoPak Contour tables, Sound System, CCTV Video and everything outside		
	Health and Safety	M			
Meeting Locations - Middleton Stoney Village Hall	Adquacy	L	Parish Council meetings are held in a venue considered to have appropriate facilities for the Clerk, members and the general public	Existing procedures adequate	
	Health and Safety	M			

Council records - paper	Loss through: Theft, Fire, damage	L, M, L	The Parish Council records are stored at the home of the Clerk as well as the Shipton Village Hall. Records include historical correspondences, minutes, insurance, bank records.	Damage (apart from fire) and theft is unlikely and so provision is adequate. The Clerk will be investigating disposal of some records to the County Record Office.	
War Memorial	Risk of damage	L	The Parish Council is responsible for the War Memorial located at the Middleton Stoney Church Yard	Existing procedures adequate	
Speed Signs x 4	Risk of damage	L	The Parish Council is responsible for the speed limitation signs located at the crossroads	Existing procedures adequate	